

CONSTITUTION

of

DUBLIN UNIVERSITY

BOAT CLUB

CONSTITUTION OF DUBLIN UNIVERSITY BOAT CLUB

CONTENTS

- I. PREAMBLE
- II. NAME, COLOURS, OBJECTIVES
- III. MEMBERSHIP. Election, Subscriptions, Regulations, Privileges
- IV. OFFICERS OF THE CLUB. Their Election and Responsibilities
 - President**
 - Captain**
 - Vice-Captain**
 - Hon Secretary**
 - Hon Treasurer**
 - House and Grounds Secretaries**
 - Records Secretary**
- V. COMMITTEES. Composition, Procedures, and Responsibilities
 - The Captain's**
 - The Long Term**
- VI. MEETINGS. Regulations and Procedures
 - Annual General Meeting**
 - EGMs**
- VII. INTOXICATING LIQUOR LICENCE
- VIII. ALTERATION OF CLUB CONSTITUTION
- IX. REGULATIONS FOR CLUB COLOURS

I. PREAMBLE

This Constitution replaces and supersedes the *Rules and Regulations of the University Boat Club Dublin* as drawn up at the amalgamation of the Rowing and Boat Clubs in 1898, and subsequent revisions thereof in October 1934, October 1963, and October 1968.

II. NAME, COLOURS, OBJECTIVES

Article 1

The Club shall be called the DUBLIN UNIVERSITY BOAT CLUB. It shall compete at Henley Royal Regatta as TRINITY COLLEGE, DUBLIN.

Article 2

- (i) The Colours of the Club shall be Black and White, carrying the armorial bearings of Trinity College, Dublin, on a Royal Blue Shield, and the tie shall be broad, diagonal black and white stripes, with a very narrow blue stripe in the centre of the white.
- (ii) Members of the Club may be awarded Senior, Junior or Maiden Colours by the Captain which will entitle them to wear the appropriate colours, blazers etc., as described in part IX of this Constitution.

Article 3

- (i) The Club shall be devoted to the encouragement and development of Rowing amongst undergraduates and graduates of Trinity College.
- (ii) It shall enter and compete in Regattas and races as decided by the Captain and Coach of the Club, aiming at all times to foster a spirit of competitiveness combined with good sportsmanship.
- (iii) The Club shall in particular in every year endeavour to enter and compete at the Henley Royal Regatta and the Senior Irish Amateur Rowing Union Championships.

III. MEMBERSHIP

Article 4

Undergraduates, post graduates and all other students registered with Trinity College Dublin and in possession of a current Trinity College student's card are eligible for membership. The annual membership fee shall be as last agreed at an AGM or EGM. Former Presidents and Captains of the Club shall be *ex officio* members of the Club.

Article 5

The name and address of each candidate for ordinary membership shall be posted on the Club Notice Board at Front Gate for at least one week before their election at a meeting of the Captain's Committee, a majority of two-thirds of members present being required for election.

Article 6

All prizes, other than presentation prizes, won by crews contending in the name of the Club at public or inter-university regattas shall become the property of the Club.

Article 7

No crew or sculler shall contend for any prize under the name of the Club without the sanction of the Captain or the Captain's Committee. Infringement of this rule shall render such member liable to expulsion from the Club.

Article 8

No member of the Club, rowing in or coxing the crew of another club or composite crew in a race in which the Club is competing, shall do so without the permission of the Captain or the Captain's Committee. Any member breaching this rule will be subject to discipline as deemed appropriate by the Captain or the Committee.

Article 9

The Captain's Committee shall have the power to permit any person being a graduate or undergraduate of any recognised amateur rowing club, whom they consider eligible, to make use of the Club for a period at the Captain's discretion.

Article 10

No racing or practise boat belonging to the Club shall at any time be permitted to leave the Club unless the majority of the crew are members of the Club, and the Captain's permission has been obtained.

Article 11

A majority of two-thirds of the members present at an EGM consisting of not less than thirty members shall have the power to expel any member who has behaved or is behaving in a manner considered harmful to the interests of the Club. The voting on the question shall be by ballot, and any member so expelled shall forfeit all rights to or claim upon the Club or its property, and shall have their name erased from the list of members. This course, however, shall not be adopted until after the member in question has been invited to a hearing before the Captain's Committee, and has been called upon but does not agree to resign.

IV. OFFICERS OF THE CLUB

Article 12

The officers of the Club shall be the President, Captain, Vice-Captain, Hon Secretary, Hon Treasurer, House and Grounds Secretaries, and a Records Secretary. The duties and responsibilities of these officers are described hereunder.

The President

Article 13

- (i) The President shall be elected at the AGM and shall hold office for three years, being eligible for re-election at the end of the first term only, two consecutive terms being the limit.
- (ii) The name of the candidate for President, and the proposer and seconder, shall be posted on the Club Notice Board at Front Gate at least two weeks before the AGM.
- (iii) The President in office at the date of adoption of this Constitution shall remain in office until the AGM following such adoption, and a President shall be elected at that AGM. If the President in office at the time is not re-elected he will assume the title of Past President.

Article 14

The President is the Club's senior representative and will play an active part in the well-being and activities of the Club, aware of the Club's objective for rowing to be of the highest possible standard. The President will represent the Club as occasion demands, promoting its interests at all times, and working to create a positive and supportive climate within and outside the Club.

The Captain

Article 15

- (i) An EGM of the Club, to be chaired by the Captain, or in the event of the Captain being unable or unwilling to so act, by a graduate and former senior member of DUBC appointed by the Captain's Committee, shall be held on or within three weeks before the last Saturday of the Trinity Term, at which the Captain for the following season will be elected and who will until he is invested at the AGM hold the title of Captain Elect.

- (ii) The outgoing Captain shall be known as the Admiral for the year following the completion of his captaincy.
- (iii) The name of any member who is to be proposed at the EGM for the office of Captain shall be posted on the Club Notice Board at the Front Gate, together with the names of their proposer and seconder, for at least one week prior to such meeting.
- (iv) Only those members who have represented the Club at a public or inter-university regatta during the contemporary season are eligible to vote at this meeting. In the event of a draw between two or more candidates the Chairman of the meeting will cast the deciding vote.

Article 16

- (i) The Captain shall have primary jurisdiction in all matters concerning the training and rowing of members of the Club, including their participation on crews at all levels.
- (ii) The Captain, Committee, and members shall exercise a duty of care in respect of the Club's equipment, and the Captain shall ensure that this duty of care is observed at all times.
- (iii) The Captain shall ensure that no crew competes under the name of the Club without the consent of the Captain.
- (iv) The Captain shall contribute to the selection and appointment of the Club's Coach as stipulated in Article 27 (viii), and shall secure additional coaches in agreement with the main coach.
- (v) The Captain shall appoint a member of the Captain's Committee as a representative on the Trinity Regatta Committee.
- (vi) The Captain shall ensure that all members assist the Regatta Committee in the running of the Regatta in every way possible, subject only to the requirement of any member to compete in races.
- (vii) The Captain and the Captain's Committee who wish to show any Member or Past Member, who has been an outstanding oar in the Club, appreciation of service to the Club or to rowing in general, may, at an AGM confer on such Member or Past Member the honorary title of Vice-President, provided that it has the support of at least two thirds of those present at the AGM and eligible to vote. The number of Vice Presidents at any one time shall be limited to six.

The Vice-Captain

Article 17

The Vice-Captain shall be nominated by the Captain and elected at the AGM.

Article 18

- (i) The Vice-Captain shall assist the Captain in the running of the Club and shall act on the Captain's behalf if and when necessary. The particular duties of the Vice-Captain shall be the care and encouragement of novice oarsmen.
- (ii) Two members of the Club shall be nominated by the Captain, and confirmed at the AGM, to assist the Vice-Captain in co-ordinating a campaign for the recruitment of novice members to the Club. They shall encourage and assist novices in their first year in the Club, and shall contribute to a welcoming environment for them.

The Hon Secretary

Article 19

The Hon Secretary shall be nominated by the Captain and elected at the AGM.

Article 20

- (i) Hon Secretaries shall during their term of office keep and up to date record of the names and addresses of all members of the Club.
- (ii) The Hon Secretary shall be the custodian of all minute books, records, correspondence, and other documents appertaining to the conduct of the Club and coming within the province of the student officer, and shall produce same upon request by any member of the Captain's Committee.
- (iii) The Hon Secretary shall summon, in accordance with this Constitution, the AGM and such EGMs, as may be required from time to time, including the EGM at which the Captain for the following season is elected.
- (iv) The Hon Secretary shall give the member of the Long Term Committee responsible for the database of all DUBC graduates the names and addresses of all active oarsmen leaving College and the Club either during or upon completion of their studies.

- (v) The Hon Secretary shall be responsible for ensuring that all members are registered with the Irish Amateur Rowing Union (or its equivalent body) and that their Rowing Union subscriptions are paid up to date.
- (vi) The Hon Secretary shall be responsible for submitting entries to races and regattas, organizing accommodation for Club crews as and when necessary, and ensuring safe and proper transport and loading of the Club trailer to and from races and regattas.

The Hon Treasurer

Article 21

The Hon Treasurer shall be nominated by the Captain and elected at the AGM, and shall be responsible for maintaining correct accounts and books showing the financial affairs and disbursements of the Club.

Article 22

- (i) The Hon Treasurer shall present at every meeting of the Captain's Committee an up to date statement of the Club's budgeted and actual finances.
- (ii) The Hon Treasurer shall present a record of the Club's finances at the Club's AGM. These shall have been approved by the Captain and by the Senior Treasurer of the Long Term Committee.
- (iii) The Hon Treasurer shall receive all membership subscriptions and keep an accurate record of such payments, and shall issue a receipt for same.
- (iv) The Hon Treasurer shall record the receipt of such grants as are paid to the Club by the Dublin University Central Athletic Club, the DUBC Appeal, or other sources, and of the disbursements made from such receipts.

The House and Grounds Secretaries

Article 23

House and Grounds Secretaries shall be nominated by the Captain and elected at the AGM.

Article 24

- (i) The House and Grounds Secretaries shall assist with the logistical and other arrangements involving the use of the Clubhouse for events approved by the Captain's Committee and shall assist in the upkeep and tidiness of the boathouse.

- (ii) The Captain shall appoint one of the House and Grounds Secretaries to have special responsibilities for the bar. This officer shall keep a proper record of the finances resulting from this task, and shall keep the Hon Treasurer informed of the financial state of the stocks, and the profit and loss situation.

The Records Secretary

Article 25

- (i) The Records Secretary shall be nominated by the Captain and elected at the AGM.
- (ii) The Records Secretary shall keep a record of all Club activities, with particular reference to rowing achievements, and shall collect and file in a Records book kept for that purpose all relevant reports and articles appearing in the Press.

V. COMMITTEES

The Captain's Committee

Article 26

- (i) The general business of the Club shall be vested in the Captain's Committee which shall be responsible for the organisation, control, and all aspects of the day to day running of the Club.
- (ii) The Captain's Committee shall consist of the Officers of the Club, and two members, exclusive of the members *ex officio*, to be nominated at the Captain's discretion from among the members of the Club, to hold office for the ensuing year.
- (iii) Members so nominated, and having been summoned, who shall absent themselves from three consecutive meetings of the Captain's Committee shall *ipso facto* cease to be a member thereof unless they can provide a satisfactory reason for their non-attendance. If they cannot the Captain's Committee shall co-opt another member in their place.
- (iv) Four members of the Committee, *ex officio* or otherwise, shall form a quorum of the Captain's Committee. Any vacancies which occur during the year shall be filled by the Committee from amongst the Club membership, for such period as it decides. It shall meet at least once in every two months. It shall have the power to make such regulations as are consistent with this Constitution and as are thought necessary for the well being of the Club.

- (v) Matters coming before the Captain's Committee shall, unless otherwise stated (as in Article 5), be decided by a simple majority vote.

The Long Term Committee

Article 27

- (i) The Long Term Committee shall provide continuity in Club matters that may span more than one year of any Captain's responsibilities. It shall provide wider assistance so that the Captain and officers can devote more time to the day to day running of the Club, and to their rowing.
- (ii) The Long Term Committee will liase with College authorities on questions that affect the long term management of the Club, or the alteration or general development of the boathouse and its precincts. The Long Term Committee shall not act as plenipotentiary for the Club without the consent of the Captain.
- (iii) The Chairman of the Long Term Committee shall be nominated by the Captain in consultation with the President and shall be elected at the AGM for a period of three years, with the position being open for extension for one further period of three years by agreement with the Captain and the Long Term Committee. The Chairman will appoint members of the Long Term Committee.
- (iv) Long Term Committee meetings will be called by the Chairman as and when necessary. A vote on any item will be taken by a simple majority, the Chairman having a casting vote.
- (v) On the Long Term Committee three members shall constitute a quorum. In the absence of its Chairman a Chairman will be appointed for the meeting from amongst those present.
- (vi) Members of the Long Term Committee shall be chosen as far as possible from among the body of graduate DUBC oarsmen. The Captain, or his representatives, shall attend Long Term Committee meetings.
- (vii) The following shall be members of the Long Term Committee:

A member responsible for raising funds through the DUBC Appeal. This person shall maintain an up to date database of all past members of DUBC.

A member responsible for the organisation of Trinity Regatta, and chairing the Regatta committee.

A member responsible for ongoing liaison with College authorities.

A Senior Treasurer to supervise all the finances of all the Club's activities, be they those of the Hon Treasurer of the Captain's Committee, the Trinity Regatta Treasurer, or any other person engaged in raising or earning money for the Club, or spending it.

A member to supervise the production and dispatch of the Annual DUBC News each January.

- (viii) The Long Term Committee shall assist the Captain's Committee in the appointment of a well qualified Coach in cooperation with the College's Director of Sport and Recreation.

VI. MEETINGS

The Annual General Meeting

Article 28

- (i) The AGM of the Club shall be held before the last Saturday in October in Michaelmas Term.
- (ii) At this meeting shall be presented reports for the year ending 30 September last from the outgoing Captain, from the Hon Secretary, from the Hon Treasurer, and from a House and Grounds Secretary. The Hon Treasurer's report shall have been approved by the Senior Treasurer.
- (iii) The Chairman of the Long Term Committee, or a person nominated for that purpose, shall report on the said committee's work for the year ending 30 September last.
- (iv) No motion, save for adjournment or vote of thanks, shall be entertained at any AGM or EGM of the Club unless one week's previous notice in writing of the intention to raise the motion shall have been given to the Hon Secretary. Such notice shall be posted on the Club Notice Board at Front Gate for at least one week prior to the meeting at which it is to be raised.
- (v) The name of any member who is to be proposed at an AGM or EGM for any office, or seat on the Captain's Committee, shall be posted on the Club's Notice Board at Front Gate, together with names of proposer and seconder, for at least one week prior to such meeting.
- (vi) No member whose subscription has not been paid for the current year shall be entitled to vote at any meeting of the Club or be eligible for any office, or a seat on the Captain's Committee.

- (vii) Unless otherwise stated no proposal coming before an AGM shall be deemed to be adopted unless it has the support of at least two thirds of those present and eligible to vote.

Extraordinary General Meetings

Article 29

- (i) The Captain's Committee shall have the power to summon an EGM on giving at least seven days notice of the meeting. Notice of the meeting shall be placed on the Notice Board of the Club at Front Gate, notifying the form of resolution or the subject intended to be submitted to the EGM. Discussion at this meeting shall be confined to such subjects only.
- (ii) EGMs must be summoned when the Captain's Committee receives a written requisition signed by 15 members stating distinctly the subjects intended to be raised.
- (iii) The Chairman of the EGM shall be a graduate senior oarsman of the Club, appointed by the Captain.

VII. INTOXICATING LIQUOR

Article 30

- (i) A visitor shall not be supplied with excisable liquor in the Club premises unless on the invitation and in the company of a member and that member shall, upon the admission of such visitor to the Club premises, or immediately upon his/her being supplied with such liquor, enter his/her name and the name and address of the visitor in a book which shall be kept for the purpose and which shall show the date of each visit.
- (ii) No excisable liquor shall be sold or supplied by the Club to any person under the age of 18 years.
- (iii) No person under the age of 18 years will be allowed into the licensed area of the Club after 9.00pm. However, a child who is accompanied by her/her parent or guardian may be allowed in to the licensed area between the hours of 10.00am (12.30pm on Sunday) and 9.00pm.
- (iv) A child who is aged at least 15 years but under the age of 18 years and who is accompanied by her/her parent or guardian may be allowed into the licensed area of the Club on the occasion of a private function at which a substantial meal is served to persons attending the function.
- (v) No excisable liquor shall be sold for consumption outside the premises of the Club, except to members of the Club, between the hours of 8 o'clock in the morning and 10 o'clock at night.

- (vi) Subject to the exceptions mentioned in subsections 2 and 3 of Section 56 of the Intoxicating Liquor Act 1927 as amended by Section 6 of the Intoxicating Liquor Act 1962, no excisable liquor shall be supplied for consumption off the Club premises to any person (other than a member of the Club lodging in the Club premises) or be consumed on the Club premises by any person (other than a member of the Club lodging in the Club premises):
- a) On any weekday before the hour of half past 10 o'clock in the morning or;
 - b) On any Monday, Tuesday, Wednesday or Thursday after the hour of half past 11 o'clock in the evening or;
 - c) On any Friday or Saturday after the hour of half past 12 o'clock in the morning on the following day or;
 - d) On a Sunday (except St. Patrick's Day which falls on a Sunday) before the hour of half past 12 o'clock in the afternoon or after the hour of 11 o'clock in the evening or;
 - e) On St. Patrick's Day before the hour of half past 12 o'clock in the afternoon or after the hour of half past 12 o'clock in the morning on the following day or;
 - f) On Christmas Eve and the Eve of Good Friday before the hour of half past 10 o'clock in the morning or after the hour of half past 11 o'clock in the evening or;
 - g) At any time of Christmas Day or Good Friday.
- (vii) No member of the Management Committee and no manager or servant employed in the Club shall have any personal interest in the sale of excisable liquors therein or in the profits arising from such sale.
- (viii) Nothing contained in the Registration of Clubs Acts 1904 to 1999 or imposed only by virtue of the operation of this Constitution shall operate to prohibit the supplying for consumption on the Club premises of excisable liquor to any person:
- a) On Christmas Day between 12 o'clock midday and 10 o'clock in the evening or;
 - b) On any other day for one hour after the expiration of any period in respect of that day during which it is lawful for the Club by virtue of

this Constitution to supply any excisable liquor for consumption on the Club premises, if in each case the excisable liquor is:

- a) Ordered by that person at the same time as a substantial meal is ordered by him.
 - b) Consumed at the same time as and with the meal.
 - c) Supplied and consumed in the portion of the Club premises usually set aside for the supply of meals.
 - d) Paid for at the same time as the meal is paid for.
- (ix) The Management Committee may alter or add to such Rule or Rules dealing with the supply or consumption of excisable liquor for the purpose of complying with the Licensing Laws for the time being in force, or for the purpose of satisfying the requirements of the members in accordance with such laws.
 - (x) In addition to the foregoing Rules and Clauses thereof the Clauses and Regulations embodied in the Registration of Clubs Acts 1904 to 1986 and the Acts extending and amending the same shall be deemed rules of the Club.

VIII. ALTERATION OF CLUB CONSTITUTION

Article 31

- (i) No alteration of the Constitution of the Club shall be made except at the AGM, or at an EGM called for that purpose pursuant to Article 29 above. One week's written notice of the proposed alteration shall be given to the Hon Secretary and posted on the Club Notice Board at Front Gate. No alteration shall be valid unless passed by a majority of the members present and eligible to vote, and if such alteration be made at an EGM such alteration shall be ratified at a subsequent AGM by a majority of two thirds of the members present and eligible to vote.

IX. REGULATIONS FOR CLUB COLOURS

Awarding of Club Colours

Article 32

- (i) The Captain shall nominate persons for Colours annually at the Trial Eights dinner. At his discretion, those who have been nominated may wear their Colours from that day.
- (ii) The Captain shall award Colours at the Annual General Meeting prior to the investment of his successor and a list of those awarded shall be posted

on the Club Notice Board at Front Gate for one week following the Annual General Meeting.

- (iii) A nomination does not guarantee the award of Colours or Colours of that level at the following Annual General Meeting. The Captain may award a nominee Colours of a different level, or withdraw the nomination, at his own discretion.

Entitlements

Article 33

- (i) Senior Colours are entitled to wear the Senior blazer, waistcoat, dress waistcoat, cap, tie, trousers, sweater and zephyr with badge.
- (ii) Junior Colours are entitled to wear the Junior blazer, waistcoat, dress waistcoat, cap and Club zephyr with badge.
- (iii) Maiden Colours are entitled to wear the Maiden blazer and cap.
- (iv) All Colours are entitled to wear the Colours scarf.
- (v) All members are entitled to wear the Club tie, scarf, sweater, socks and the zephyr appropriate to the category or crew he is racing in, as decided by the Captain.

General Regulations

Article 34

- (ii) Every person who races in a crew representing the Club must be respectably dressed in plain white shorts, Club socks and the zephyr appropriate to the category or crew he is racing in, as decided by the Captain.
- (iii) At public or inter-university regattas, all Senior Colours must wear the badge on the Senior zephyr, and all Junior Colours must wear the badge on the Club zephyr.
- (iv) The Senior zephyr and Club zephyr may only be worn while racing for the Club.
- (v) The Honorary Secretary will keep on file the specifications of all Club and Colours items and information on their ordering and purchase.
- (vi) The redesign of any Club or Colours items may only be sanctioned by a two-thirds majority vote at the Annual General Meeting or at an Extraordinary General Meeting summoned for that purpose.